



# SHORTER COLLEGE JOB POSTING

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**Company:** Shorter College

**Job Title:** Women's Basketball Coach

**Department:** Academic Affairs

**Status:** Part-time

**Start Date:** Upon completion of Drug Test and Background Checks

**Location:** North Little Rock, AR

**Salary Expectations:** Commensurate with experience

**SUMMARY, ESSENTIAL DUTIES AND RESPONSIBILITIES:** The Women's Basketball Coach will build a dynamic women's athletic program. The coach will recruit, train and lead our team of student athletes capable of competing in intermural events. In this role, the coach will work with athletes of varying skill levels, so the first priority is to instill the fundamentals of the game. During the season, the coach will run daily practices, develop in-game strategies, and actively lead the team during games. This position requires some travel, so you must have the flexibility to attend away games. The Coach will assume other duties including:

- Supervise all activities related to the student athletes.
- Provide academic, personal, and professional mentoring to student-athletes.
- Teaches class/es in Physical Education or Health/Safety or Sports Management or other courses in the field.
- Comply with all NJCAA rules and regulations. The National Junior College Athletic Association, founded in 1938, is the governing association of community college, state college and junior college athletics throughout the United States.
- Coordinate program's recruiting efforts by identifying and evaluating prospects, making initial contact with potential recruits, and selling the school and program to recruits that meet admission guidelines to achieve roster goals and build a competitive team.
- Maintain records of all recruiting contacts and keep Academic Dean informed of recruiting efforts.
- Assist with making regular contact with students and assist with needs for enrollment into College such as transcripts and class scheduling.
- Establish the team's competition and practice schedules which includes but not limited to coordinating, locating, and scheduling of opponents, make travel arrangements for away games. Scheduling and assistance for opponents' practices in gymnasium and possible travel.
- Communicate with players' teachers and with student services regarding class, absences, and academic progress.
- Assist the Associate Dean of Student Services/Director of Communications with player and program information for publication on the athletics website and other media information.
- Coordinate and organize equipment.
- Frequent travel including overnight and weekend travel is required.
- Attend all required college events such as Commencement, Honors Convocation, Faculty/Staff Institute
- Attend departmental and other meetings convened by the immediate supervisor
- Other duties as assigned.

**EDUCATION and/or EXPERIENCE:** The ideal candidate will have a Master's degree in Exercise Science, Physical Education, or a related field. Experience in recruiting and training athletes. Teaching experience at the college level is also preferred. A minimum of two years of experience playing and coaching basketball. Knowledge of Title IX compliance.

**LANGUAGE SKILLS:** Strong leadership and communication skills. Ability to inspire and motivate.

**CERTIFICATES, LICENSES, REGISTRATIONS:** None

**PHYSICAL DEMANDS:** Able to work with and train student athletes.

**WORK ENVIRONMENT:** This position works on a college campus in a gymnasium.

**REQUIRED TESTING:** Alcohol and Drug Test; Background Check

**HOW TO APPLY:** Applicants may submit a resume and cover letter to [humanresources@shortercollege.edu](mailto:humanresources@shortercollege.edu)  
or Mail to: 604 Locust Street, North Little Rock AR, 72214