



## SHORTER COLLEGE JOB POSTING

**Company:** Shorter College

**Job Title:** Vice President for Academic and Student Affairs

**Department:** Administration

**Status:** Exempt

**Start Date:** Upon completion of Drug Test and Background Checks

**Location:** North Little Rock

**Salary Expectations:** Commensurate to Experience

**Work Schedule:** Full-Time

### About Shorter College

Founded in 1886, Shorter College is a private, faith-based Historically Black College (HBCU) committed to providing quality education, developing servant leaders, and transforming lives through academic excellence, spiritual growth, and community engagement.

Shorter College seeks an innovative, collaborative, and student-focused leader to serve as its next **Vice President for Academic and Student Affairs**.

### Position Summary

Reporting directly to the President and serving as a member of the President's Cabinet, the Vice President for Academic and Student Affairs serves as the College's chief academic and student affairs officer. This executive provides strategic leadership for the College's academic programs, faculty, student services, curriculum, and student success initiatives while fostering a culture of excellence, accountability, and continuous improvement.

The VPASA will also focus on academic operations and the overall student experience.

### Essential Responsibilities

The Vice President will:

- Provide executive leadership for Academic Affairs and Student Affairs.
- Supervise academic deans, department chairs, faculty, and student affairs leadership.
- Lead curriculum development, academic planning, and instructional quality initiatives.
- Promote excellence in teaching, learning, advising, and student engagement.
- Oversee student services, academic advising, orientation, student conduct, academic support services, and retention initiatives.
- Recruit, mentor, evaluate, and support faculty and academic leaders.
- Develop and administer Academic Affairs and Student Affairs budgets.
- Ensure compliance with applicable federal and state regulations and academic standards.

- Build partnerships with educational institutions, employers, community organizations, and workforce partners that enhance educational opportunities for students.

## Minimum Qualifications

- Master's degree from an accredited institution required.
- Earned doctorate (Ed.D. or Ph.D.) preferred.
- Minimum of seven (7) years of progressively responsible leadership experience in higher education.
- Experience supervising faculty, academic administrators, and student affairs professionals.
- Demonstrated experience in academic administration, curriculum development, faculty leadership, and student success initiatives.
- Knowledge of higher education regulations, governance, and accreditation standards.
- Excellent leadership, communication, interpersonal, and organizational skills.

## Preferred Qualifications

- Leadership experience at a private college or university.
- Experience working at a Historically Black College or University (HBCU) or mission-driven institution.
- Experience with TRACS or other institutional accreditation agencies.
- Demonstrated success improving student retention, persistence, and graduation outcomes.
- Experience managing budgets, organizational change, and strategic initiatives.

## Why Join Shorter College?

This is an exciting opportunity to help shape the future of one of Arkansas's oldest Historically Black Colleges. The successful candidate will join a collaborative leadership team dedicated to strengthening academic excellence, enhancing the student experience, and preparing graduates to become leaders in their professions and communities.

## Application Process

Qualified applicants should submit the following information to [humanresources@shortercollege.edu](mailto:humanresources@shortercollege.edu):

- Cover Letter
- Résumé or Curriculum Vitae
- Contact information for three professional references

Applications will be reviewed as they are received and will remain open until the position is filled.

---

## Equal Opportunity Employer

Shorter College is an Equal Opportunity Employer and is committed to creating an inclusive educational and employment environment. Employment decisions are made without regard to race, color, sex, national origin, age, disability, veteran status, or any other status protected by applicable law.